

Altar Servers

- Every altar server must fill in an application form and present a completed parental consent form.
- If altar servers are needed for liturgies during school hours schools must have received written parental/guardian consent in order to release children to serve during school time. As schools can only release a child to the care of a parent or someone who has been nominated by a parent to collect them, it is essential that the written permission outlines who will collect the child in question and escort them to and from the church. A parent may also give permission for a child to make his/her way to and from the church.
- All sacristies should have a sign in book which should be signed by everyone present.
- All adults should maintain appropriate boundaries when dealing with children/young people.
- Adults should avoid being alone with a child/young person.
- Incident report forms should be filled out in the event of any accidents that occur.
- A basic first aid kit should be kept in all sacristies.

1. Respect everybody because we are all God's children.
2. Be fair; don't cheat or lie.
3. Be nice to others; don't be a bully.
4. Speech is a gift from God; don't use bad language.
5. Obey the rules of your group.
6. Talk to the person in charge or another adult if you have a problem; don't keep it to yourself.
7. Respect God's house.
8. Be careful of the property of others.
9. Don't bring anything that might cause harm to yourself or others.
10. Remember to turn you mobile off in church.

